

## Privacy & Cookies Policy

The company Moldetipo is responsible for this Privacy Policy, which describes what information it collects and how it is treated.

If you provide us with personal information or that of your company, through our website or through any other of our interactions with you, it will be treated in compliance with legislation on the protection of personal data and as set out in this privacy statement.

This also covers this website, as well as other platforms, forms, documents, websites, microsities, and social networks that mention the said policy.

### Who we are?

Your data will be processed by the company Moldetipo, with headquarters Rua da Norça Pero Neto, P.O. Box 167, 2430-902 Marinha Grande, Portugal, telephone number (+351) 244 572 170. Moldetipo is responsible for the processing of personal data in within the meaning of the General Data Protection Regulation.

### How we collect and use data

The data collected, on the website or through other interactions and/or contacts between Moldetipo and you, are intended for communicating with customers, processing requests for information and/or orders and statistical analysis for marketing purposes. Therefore, you will be duly informed of the use of the data when submitting it. Moldetipo does not sell or trade your data.

All information circulating on the Moldetipo website is encrypted, using encryption with a certificate for all communications on the website (SSL).

Moldetipo does not disclose any personal data of its Customers and Users to third parties without their consent, except when required for legal compliance. Moldetipo guarantees compliance with the General Data Protection Regulation, in the case of providing data to third parties if necessary. Through a contractual establishment, it will be guaranteed that the third party uses the data received in accordance with and in compliance with this regulation.

### External Links

The website and other Moldetipo platforms may contain links to other websites and email addresses of other entities not belonging to Moldetipo. This privacy policy does not apply to these websites and email addresses.

If the user accesses a link available on the website or other Moldetipo platforms to another website and provides personal data on that website, the processing of the data will be subject to the privacy statement of that website.

## **Newsletter**

We inform you that the data provided is subject to confidentiality and will be used for the following purposes: email marketing (technical communications, event communication, newsletter, service, or product offers, promotions/campaigns and other communications), being guaranteed to the holder the right to access, rectify, suppress, oppose, or destroy them in accordance with the law.

## **Unsubscribe from the newsletter**

All newsletters sent by us by email contain instructions on how you can unsubscribe.

## **Applications for job offers or spontaneous applications**

When sending a CV for a job offer or spontaneous application, the retained information is stored for a period of 1 year, and at any time the candidate can request its destruction.

## **Data Storage**

Moldetipo stores its users' data on servers located in the European Union. These servers are protected and maintained in accordance with high security standards and in order to respect applicable privacy laws.

## **Data Security**

Moldetipo has taken the necessary technical and organizational measures to adequately protect your data against unauthorized processing and access. Moldetipo makes all appropriate efforts to prevent the unauthorized or illegal use of the holder's personal data, as well as its loss, destruction, or damage. Whenever there is a leak, loss or violation of personal data that is likely to pose a high risk to the rights and freedoms of its users, Moldetipo will: - Notify, within a period of up to 72 hours after becoming aware of the incident, the control authorities – National Data Protection Commission; - Communicate the situation in a timely manner to the affected data subject(s).

Moldetipo guarantees the security of the holder's personal data through the following means: use of certified encryption in all communications on the website; use of a restricted password when accessing the website, if applicable; limiting access to personal data.

## **Permanence of data**

Your data will not be retained in our database longer than necessary to achieve the purpose for which it was collected unless we must retain it due to legal obligations and compliance.

The personal data provided for the purposes of our email content distribution list will be air stored until the end of their use. In this case, users can unsubscribe from alerts at any time using the unsubscribe

option provided in the newsletters.

### **How to Access and Control Your Personal Data**

Moldetipo does not disclose any personal data of holders to third parties without their consent, except when necessary for its team of collaborators and/or employees to perform a function on behalf of the company; or when required or permitted by law.

Moldetipo takes reasonable precautions to ensure that its team of collaborators and/or employees with access to personal data receive adequate training in its correct processing, with respect for this policy and legal data protection obligations. The data is subject to confidentiality, and the holder is guaranteed the right to be informed; the right to access your data; the right to rectify your data; the right to be forgotten/erased; the right to restriction of processing; the right to data portability; the right to objection; rights related to automatic processing in accordance with the law.

### **Rights of the Data Subject**

In accordance with the Personal Data Protection Law, the data subject has the right to obtain information about their personal data. You have the right to know which personal data has been processed by Moldetipo, and you may also request it to correct, complement, block, or delete the data in whole or in part, if it proves to be incomplete, incorrect, or irrelevant for processing purposes.

The data update must be communicated by the holder himself via email [moldetipo@moldetipo.pt](mailto:moldetipo@moldetipo.pt).

If you wish, at any time, to stop being part of Moldetipo's database, you can exercise this right by contacting us via registered letter addressed to Moldetipo's headquarters, or via email at [moldetipo@moldetipo.pt](mailto:moldetipo@moldetipo.pt).

### **Contacts**

If you have any questions about our privacy policy statement, please contact us using the following email: [moldetipo@moldetipo.pt](mailto:moldetipo@moldetipo.pt).

The company Moldetipo reserves the right to update or modify its Privacy Policy at any time, in particular, in order to adapt it to legislative changes. The holder is therefore advised to visit this page regularly.

### **Cookies**

These are small text files saved on your computer that serve to collect information about your device and information about your user experience. This information is used to record the number of visits made and compile statistical information about website activity.

#### **Types of Cookies depending on the entity that manages them:**

- Own cookies: a cookie managed by this domain / website.

- Third-party cookies: a cookie managed by another domain / website.
- Persistent cookies: cookie information is permanently stored on your device.
- Session cookies: cookie information is not stored permanently on your device.

Moldetipo uses session cookies and its own cookies, as well as third-party cookies.

Types of cookies depending on the purpose of use:

Technical cookies: these are those that allow you to navigate through a domain/website, using the different options or services such as, for example, identifying the session, accessing restricted access areas, and carrying out the process of a purchase order.

Personalization cookies: these are those that allow access to the domain/website with some predefined characteristics depending on a set of decisions made, such as the language used. Analysis cookies: these are those that allow the monitoring and analysis of the behavior of users of websites to which they are linked. The information collected through such cookies is used, for example, to measure website activity and create browsing profiles.

Advertising cookies: are those that allow the most efficient management of advertising spaces based on criteria such as the edited content or the frequency with which advertisements are displayed.

Behavioral advertising cookies: these are those that allow advertising spaces to be managed in the most efficient way possible. These cookies store information about the user's behavior, obtained through continuous observation of their browsing habits, allowing the development of a specific profile to display advertisements based on this.

Moldetipo uses technical Cookies, Advertising Cookies and Analysis Cookies. Information regarding cookies is controlled and accessed by the website owner.

Nome do cookie	Finalidade	Tempo retenção	Domínio	Titular	Entidade Que gere	Finalidade
PHPSESSID	Used for session control	1 session	https://www.moldetipo.pt/		Own cookies/session	Technical Cookies
<b>Google Analytics</b>						
_ga	Used to distinguish users.	2 years	https://www.moldetipo.pt/	Google.com	Third-party cookies	Analysis cookies
_gid	Used to distinguish users.	24 hours	https://www.moldetipo.pt/	Google.com	Third-party cookies	Analysis cookies
_gat_gtag_UA_40283526_1	Used to control the request rate.	1 minute	https://www.moldetipo.pt/	Google.com	Third-party cookies	Analysis cookies

Specific information about third-party cookies can be obtained through the following addresses:

Google.com	<a href="https://developers.google.com/analytics/devguides/collection/analyticsjs/cookie-usage">https://developers.google.com/analytics/devguides/collection/analyticsjs/cookie-usage</a>
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According to the information provided above, as a user, you are to expressly consent to the use of the cookies referred to for the purposes intended for each of them. We are not responsible for the content and accuracy of the terms and conditions of use, privacy policies and cookie policies of third parties referred to above.

You can obtain more information by visiting [www.aboutcookies.org](http://www.aboutcookies.org) or [www.allaboutcookies.org](http://www.allaboutcookies.org).

You can configure your browser not to accept cookies and the websites mentioned above explain how to remove them. However, failure to accept cookies may result in the incorrect execution of some Website features.

None of the cookies used are essential for the use of the Website, for a particular functionality or for improving the performance of the Website. However, failure to accept cookies may result in the incorrect execution of some Website features.

The use of cookies by Moldetipo aims to analyze the use of the Website and allow you to have a problem-free browsing experience; At no time do we collect Personal Data through cookies. Cookies will not be used for any purpose other than those mentioned in the previous point.

## **Security**

Moldetipo applies appropriate technical and organizational measures to ensure a level of security appropriate to the risk of keeping Personal Data on file and during their transmission.

Moldetipo has a computer system capable of resisting, with a given level of confidence, accidental events or malicious or illicit actions that compromise the availability, authenticity, integrity, and confidentiality of Personal Data stored or transmitted, as well as the security of related services offered or accessible through these networks and systems.